

**Freestate: Nala Local Municipality(FS185) - Schedule of Service Delivery Standards Table Final 2017**

Standard	Description	Service Level
<b>Solid Waste Removal</b>		
Premise based removal (Residential Frequency)		Twice a week
Premise based removal (Business Frequency)		Twice a week
Bulk Removal (Frequency)		Once a week
Removal Bags provided(Yes/No)		No
Garden refuse removal Included (Yes/No)		Yes
Street Cleaning Frequency in CBD		Every Day
Street Cleaning Frequency in areas excluding CBD		Twice a week
How soon are public areas cleaned after events (24hours/48hours/longer)		24 hours
Cleaning of illegal dumping (24hours/48hours/longer)		24 hours
Recycling or environmentally friendly practices(Yes/No)		No
Licenced landfill site(Yes/No)		Yes
<b>Water Service</b>		
Water Quality rating (Blue/Green/Brown/NO drop)		Blue
Is free water available to all? (All/only to the indigent consumers)		Only to the indigent consumer
Frequency of meter reading? (per month, per year)		Per Month
Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period)		Two Months
On average for how long does the municipality use estimates before reverting back to actual readings? (months)		One Month
<i>Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions)</i>		
One service connection affected (number of hours)		2 Hours
Up to 5 service connection affected (number of hours)		10 Hours
Up to 20 service connection affected (number of hours)		2 days maxi
Feeder pipe larger than 800mm (number of hours)		5 Hours
What is the average minimum water flow in your municipality?		3 KPA
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)		No
How long does it take to replace faulty water meters? (days)		1 Day
Do you have a cathodic protection system in place that is operational at this stage? (Yes/No)		No
<b>Electricity Service</b>		

What is your electricity availability percentage on average per month?	No	100
Do your municipality have a ripple control in place that is operational? (Yes/No)	N/A	
How much do you estimate is the cost saving in utilizing the ripple control system?	Per Month	
What is the frequency of meters being read? (per month, per year)	Two Months	
Are estimated consumption calculated at consumption over (two month's/three month's/longer period)	One Month	
On average for how long does the municipality use estimates before reverting back to actual readings? (months)	Immediately	
Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer)	Yes	
Are accounts normally calculated on actual readings? (Yes/no)	No	
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)	1 Hour	
How long does it take to replace faulty meters? (days)	Yes	
Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No)	Good	
How effective is the action plan in curbing line losses? (Good/Bad)	Same Time	
How soon does the municipality provide a quotation to a customer upon a written request? (days)	21 days	
How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days)	1 Day	
How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days)	2 Day	
How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days)		
<b>Sewerage Service</b>		
Are your purification system effective enough to put water back in to the system after purification?	Yes	100
To what extent do you subsidize your indigent consumers?		
How long does it take to restore sewerage breakages on average	1 Day	
Severe overflow? (hours)	12Hours	
Sewer blocked pipes: Large pipes? (Hours)	1 Day	
Sewer blocked pipes: Small pipes? (Hours)	8 Hours	
Spillage clean-up? (hours)	8 Hours	
Replacement of manhole covers? (Hours)	1 Day	
<b>Road Infrastructure Services</b>		
Time taken to repair a single pothole on a major road? (Hours)	4 Hours	
Time taken to repair a single pothole on a minor road? (Hours)	2 Hours	
Time taken to repair a road following an open trench service crossing? (Hours)	1 Day	
Time taken to repair walkways? (Hours)	8 Hours	

<b>Property valuations</b>		
How long does it take on average from completion to the first account being issued? (one month/three months or longer)	One Month	
Do you have any special rating properties? (Yes/No)	Yes	
<b>Financial Management</b>		
Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase)	Decrease	
Ave the financial statement outsources? (Yes/No)	Yes	
Are there Council adopted business process structuring the flow and management of documentation feeding to Trial Balance?	Yes	
How long does it take for an Tax/Invoice to be paid from the date it has been received?	30 Days	
Is there advance planning from SCM unit linking all departmental plans quarterly and annually including for the next two to three years procurement plans?	Yes	
<b>Administration</b>		
Reaction time on enquiries and requests?	Same Time	
Time to respond to a verbal customer enquiry or request? (working days)	1 Day	
Time to respond to a written customer enquiry or request? (working days)	7 Days	
Time to resolve a customer enquiry or request? (working days)	1 Day	
What percentage of calls are not answered? (5%, 10% or more)		
How long does it take to respond to voice mails? (hours)	Yes	
Does the municipality have control over locked enquiries? (Yes/No)	Yes	
Is there a reduction in the number of complaints or not? (Yes/No)	Yes	
How long does in take to open an account to a new customer? (1 day/ 2 days/ a week or longer)	1 Day	
How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings?	Quarterly	
<b>Community safety and licensing services</b>		
How long does it take to register a vehicle? (minutes)	N/A	
How long does it take to renew a vehicle license? (minutes)	N/A	
How long does it take to issue a duplicate registration certificate vehicle? (minutes)	N/A	
How long does it take to de-register a vehicle? (minutes)	N/A	
How long does it take to renew a drivers license? (minutes)	N/A	
What is the average reaction time of the fire service to an incident? (minutes)	30 Minutes	
What is the average reaction time of the ambulance service to an incident in the urban area? (minutes)	N/A	
What is the average reaction time of the ambulance service to an incident in the rural area? (minutes)	N/A	

<b>Economic development</b>	
How many economic development projects does the municipality drive?	None
How many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects?	N/A
What percentage of the projects have created sustainable job security?	N/A
Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No)	No
<b>Other Service delivery and communication</b>	
Is a information package handed to the new customer? (Yes/No)	Yes
Does the municipality have training or information sessions to inform the community? (Yes/No)	No
Are customers treated in a professional and humanly manner? (Yes/No)	Yes